



Maximum Time Frame Appeal

Effective 01/01/2018

Students who have exceeded the maximum time frame for their declared program of study must submit an “Exceeding Maximum Time Frame” appeal. The student must be meeting the cumulative 2.0 grade point average and 67% cumulative completion rate in order to submit a maximum time frame appeal.

A complete maximum time frame appeal will include:

1. The “Exceeding Maximum Time Frame” Appeal form, and
2. A copy of the student’s program evaluation, and
3. A typed statement explaining the student’s circumstances.

Additional instructions may appear on the “Exceeding Maximum Time Frame” Appeal form. An appeal submitted without adequate documentation will be denied.

A student for whom a maximum time frame appeal is approved will be expected to complete at least 75% of all attempted credit hours with a minimum 2.0 grade point average each semester following the appeal approval.